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STATE OF NEW HAMPSHIRE
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
OFFICE OF THE EXECUTIVE DIRECTOR

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October 18, 2023

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 21-I:54, authorize the Office of Professional Licensure and Certification (OPLC) to continue the following full-time temporary positions, effective upon Governor and Council approval through December 31, 2024. 100% Agency Income.

Position Title	Position Number
One (1) Paralegal	8T3142
One (1) Accountant I	8T3143
Two (2) Investigative Paralegals	8T3145, 8T3148
Twelve (12) Program Assistant IIs	8T3153, 8T3156, 8T3157, 8T3158, 8T3159, 8T3160, 8T3161, 8T3162, 8T3163, 8T3164, 8T3165, 8T3166
One (1) Program Specialist IV	8T3141
One (1) Programs Information Officer	8T3154
One (1) Business Systems Analyst II	8T3144
One (1) Hearings Examiner	8T3167

Funding is available in account Division of Administration for the Paralegal, Accountant I, Program Specialist IV, Business Systems Analyst II, Programs Information Officer, and Hearings Examiner as follows:

FY2024

01-21-21-24040000-059-500117	Temp Full Time	\$445,128
01-21-21-24040000-060-500601	Benefits	\$225,306

Funding is available in account Division of Licensing for the twelve (12) Program Assistant IIs as follows:

FY2024

01-21-21-33010000-059-500117	Temp Full Time	\$607,476
01-21-21-33010000-060-500601	Benefits	\$402,684

Funding is available in account Division of Enforcement for the two (2) investigative paralegals:

FY2024

01-21-21-33020000-059-500117	Temp Full Time	\$122,528
01-21-21-33020000-060-500601	Benefits	\$ 86,320

EXPLANATION

The following positions end dates and assignments are as follows:

Position Title	Position Number	Position End Date	Division Assigned
One (1) Paralegal	8T3142	December 5, 2023	Division of Administration
One (1) Accountant I	8T3143	December 5, 2023	Division of Administration
Two (2) Investigative Paralegals	8T3145, 8T3148	December 5, 2023	Division of Enforcement
Twelve (12) Program Assistant IIs	8T3153, 8T3156, 8T3157, 8T3158, 8T3159, 8T3160, 8T3161, 8T3162, 8T3163, 8T3164, 8T3165, 8T3166	December 6, 2023	Division of Licensing and Board of Administration
One (1) Program Specialist IV	8T3141	December 7, 2023	Division of Administration
One (1) Programs Information Officer	8T3154	December 7, 2023	Division of Administration

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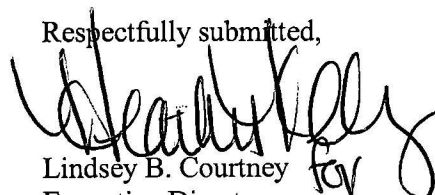
October 18, 2023

One (1) Business Systems Analyst II	8T3144	December 15, 2023	Division of Administration
One (1) Hearings Examiner	8T3167	January 20, 2024	Division of Administration

The Office of Professional Licensure seeks to extend these full-time positions through the end of December 31, 2024, as the OPLC currently has the positions filled and these positions are necessary to carry out the daily operations of the agency. The OPLC anticipates requesting to make certain positions full-time permanent during the FY 26 and 27 budget process.

Based on the foregoing, I am respectfully recommending approval of extending the full-time temporary positions.

Respectfully submitted,



Lindsey B. Courtney
Executive Director